



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

|   |  |                             |
|---|--|-----------------------------|
| <b>1. Name of the Institution</b>             |  | JANAKI DEVI WOMEN'S COLLEGE |
| Name of the head of the Institution           |  | Dr. Shyama Roy              |
| Designation                                   |  | Principal                   |
| Does the Institution function from own campus |  | Yes                         |
| Phone no/Alternate Phone no.                  |  | 0612-2280666                |
| Mobile no.                                    |  | 9431451571                  |
| Registered Email                              |  | jdwcpr.office@gmail.com     |
| Alternate Email                               |  | principal@jdwcpatna.ac.in   |
| Address                                       |  | LBS Nagar, Bailey Road      |
| City/Town                                     |  | PATNA                       |
| State/UT                                      |  | Bihar                       |
| Pincode                                       |  | 800023                      |
| <b>2. Institutional Status</b>                |  |                             |

|  |                            |
|--|----------------------------|
| Affiliated / Constituent               | Constituent                |
| Type of Institution                    | Women                      |
| Location                               | Urban                      |
| Financial Status                       | state                      |
| Name of the IQAC co-ordinator/Director | Dr. Meena Sinha            |
| Phone no/Alternate Phone no.           | 06122280666                |
| Mobile no.                             | 9934765634                 |
| Registered Email                       | jdwmensiqac@gmail.com      |
| Alternate Email                        | meenasinha.sinha@gmail.com |

### 3. Website Address

|  |   |
|--|---|
| Web-link of the AQAR: (Previous Academic Year)                           | <a href="http://www.jdwcpatna.ac.in/aqar/aqar1718.pdf">http://www.jdwcpatna.ac.in/aqar/aqar1718.pdf</a>       |
| <b>4. Whether Academic Calendar prepared during the year</b>             | Yes   |
| if yes,whether it is uploaded in the institutional website:<br>Weblink : | <a href="http://www.jdwcpatna.ac.in/aqar/academiccal.pdf">http://www.jdwcpatna.ac.in/aqar/academiccal.pdf</a> |

### 5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity    |             |
|-------|-------|------|-----------------------|-------------|-------------|
|       |       |      |                       | Period From | Period To   |
| 1     | B     | 2.16 | 2014                  | 21-Feb-2014 | 20-Feb-2019 |
| 2     | B     | 2.46 | 2019                  | 26-Nov-2019 | 25-Nov-2024 |

|   |             |
|---|-------------|
| <b>6. Date of Establishment of IQAC</b> | 26-Apr-2013 |
|---|-------------|

### 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture |                  |                                       |
|---|------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC                             | Date & Duration  | Number of participants/ beneficiaries |
| Seminar was organised by History department on the                        | 25-Nov-2019<br>1 | 300                                   |

Eve of 150th birth anniversary of Mahatma Gandhi

[View File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|--------|----------------|-----------------------------|--------|
| Nil                            | Nil    | Nil            | 2020<br>0                   | 0      |

No Files Uploaded !!!

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. To develop multidimensional skills of students, using ICT to prepare the students for future endeavors.

2. Academic planning for effective curriculum delivery.

3. Promoting the faculty members to undertake refresher course.

4. Environmental Awareness and Green Initiatives in the college campus.

5. Seminars / webinars on emerging trends in different disciplines, contemporary issues, social issues (gender), and on issues relevant to Professional Ethics to enhance the branding value of students and teachers.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action  | Achievements/Outcomes  |
|---|--|
| Academic planning for effective curriculum delivery   | The IQAC has planned strategies for the effective curriculum delivery and tried their best for its successful implementation. Prior to the start of new session a series of departmental meetings are held to prepare paperwise and teacherwise plans, in terms of period and pedagogy, for effective delivery of the course curriculum. Plans are also made for Bridge classes for students from other streams and Remedial classes for the weaker ones. Attendance of teachers and students in all kinds of classes and activities are essentially marked and respective inputs are recorded daily. Mid-session departmental meetings are held to review the progress made in curriculum delivery. |
| Renewal of Library Management Software (LMS) of central and technical Library   | Central Library is fully automated and E-cards were distributed among the students. To inculcate reading habits among students and teachers, spacious reading room has been provided to the Library Management where more than 50 students can read at a time. N-List has been renewed.  |
| Planning for Co-curricular Activities as extension of Formal and Informal learnings along with extra-curricular activities. | The college has tried to celebrate all the important days such as World Environment Day, International Yoga Day, No Plastic Day, etc. Apart from this Parent-Teacher meetings are held in Departments. Various Programmes have been held in different departments to enrich the students. During the Covid-19 Pandemic regular Webinars, Discussions and Quiz were held in the departments.  |
| Environmental Awareness and Green Initiatives   | Programs related to Environmental Awareness, sustainability and Green Initiatives taken by College:- 1. Tree plantation program organised by NSS department on 7th June, 2019. 2. Jal Jiwan Hariyali program organised by NSS department on 9th August, 2019. 3. Particular Care is taken to make the campus free from plastic. We have banned the use of Plastic plates in the  |

|   |   |
|---|---|
|   | campus. Cloth bags are distributed among the students. We tried our best to reduce the use of paper in the college campus.  |
| Seminars / webinars on emerging trends in different disciplines, contemporary issues, social issues, and on issues relevant to Professional Ethics etc. | 1. Seminar was organised by History department on the Eve of 150th birth anniversary of Mahatma Gandhi in History Department on 25th November, 2019. 2. National Webinar on Biodiversity Conservation Prospects and Challenges on 31st May, 2020. Key Note Speakers are Prof. Hanuman Sharma, Provice Chancellor, Sidhukanhu University, Jharkhand, Dr. Sumit Dookia, Asst. Prof., University School of Environment Management, Guru Govind singh Indraprastha University, New Delhi, Dr. Ladli Rani, Asst. Prof. Ranchi University, Ranchi. 3. Webinar on Spine Health on 30th May 2020. |
| <a href="#">View File</a>   |   |
| <b>14. Whether AQAR was placed before statutory body ?</b>  | No  |
| <b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>                                  | No  |
| <b>16. Whether institutional data submitted to AISHE:</b>   | Yes   |
| Year of Submission  | 2020  |
| Date of Submission  | 08-Feb-2020   |
| <b>17. Does the Institution have Management Information System ?</b>  | Yes   |
| If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)   | MIS (Management Information System) at college level is exists, it helps in automate process and improve the efficiency of college office activities. College is also part of University level MIS. The modules of MIS which are currently operational at college level are: Online Admission System: This system stores the details of students such as fee details, documents details and admission details. This Student Database has been designed taking considering the practical needs to manage a Students  |

data. Its design focuses on two types of users Admin and Students. Communication between the student/parents and the institution management is the sole purpose of this software along with reducing the paper work. This system benefits the administrator to access and verify the information of students. 1.Online Admission list generation. 2.Online challan payment facilities for Students, that promote cashless transaction. 3.Reports on admission payment received. 4.Course wise different fee generation. 5. SMS alert System is used for different types messages related to students, teachers and nonteaching members of the College. 6.Automatic generation of DCR FCR through software helps in automate financial records of the college. The modules of MIS which are currently operational at University level are: 1.Admission Centralized admissions process at UG and PG levels in conventional as well as vocational / professional courses are done at university level. Applications are invited online and after scrutiny, the selection list is also uploaded online. A link is also provided to the college. Through the link we assess the number of applications submitted for each course of the college and the number of students selected through number of choices each student has enlisted through performance in entrance tests in the subjects which he / she wishes to undertake. 2.Examination Examination forms are also filled online. The university provides a link to the college and the college authorities after proper verification give approval. From thus, we get the list of appearing students. All information pertaining to examinations are provided online. Results of the examinations are also given online.

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

To ensure curriculum delivery, various strategies and approaches were discussed

in details. It was decided that:- 1.Each Teacher of different departments will be assigned topics/chapters of different papers of various courses by HoDs of the concerned department. It will be the responsibilities of HoDs to continuously monitor the progress and draw strategies for effective teaching along with completion of the syllabus. 2.Prior to commencement of teaching Induction programs will be organized by the departments to make students aware with priorities and requirements. 3.Along with traditional method of teaching, teachers should be encouraged and trained to use computer based modern technologies and other teaching methods like participative learning, problem solving methodologies, "hands on learning" etc.. As per requirement teachers may be assigned the duty of mentor to advice students on academic issues and other related things. 4.Tutorials and whenever required bridge courses should be conducted by the departments. Special care should be taken of students in "slow learner" category, special tutorial classes may be arranged for them students of "Advance learner" category will be encouraged and guided to explore materials on advanced topics. 5.Each and every department should conduct oral tests, class tests, mock tests and internal tests and internal assessments regularly. Internal Examination be definitely held in each year or semester whichever is applicable. 6.It will be the responsibility of every department to procure feedback on the syllabus, teaching-learning & administrative parts from the students, teachers as well as the students, teachers as well as the other stakeholders. 7.The importance of co curricular and extracurricular activities was discussed and accordingly annual planning was done. It was felt that co curricular and extracurricular activities are extension of formal & informal education. They complement and supplement curricular activities. These activities are necessary for personality development and culture assimilation of students. It was decided to conduct some activities like- a) debate b) science and general knowledge quizzes c) poster exhibitions d) slogan writing & rangoli making on different given relevant subjects e) documentaries, projects etc. propagation messages regarding social issues, environmental awareness, gender sensitivity, Nationalism. unity in cultural diversity etc. f) essay and story- writing g) Yoga and sports activities. Our college has formed a Nirbhaya Brigade to promote Judo-Karate training for self-defense of students. It was decided to conduct annual sports for the said academic year.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| Nil         | Nil             | Nil                   | 0        | Nil                                      | Nil               |

#### 1.2 – Academic Flexibility

##### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course  | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| Nil               | Nil                      | Nil                   |
| No file uploaded. |                          |                       |

##### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| Nil                              | Nil                      | Nil   |

##### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| Certificate | Diploma Course |
|-------------|----------------|
|             |                |

Number of Students

Nil

Nil

**1.3 – Curriculum Enrichment**

## 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------|----------------------|-----------------------------|
| Nil                 | Nil                  | Nil                         |
| No file uploaded.   |                      |                             |

## 1.3.2 – Field Projects / Internships undertaken during the year

| Project/Programme Title | Programme Specialization  | No. of students enrolled for Field Projects / Internships |
|-------------------------|---------------------------|---|
| BBM                     | HR, Marketing and Finance | 20  |
| BCA                     | Language and Programming  | 50  |
| MBA                     | HR, Marketing and Finance | 14  |
| MCA                     | Language and Programming  | 34  |
| No file uploaded.       |                           |   |

**1.4 – Feedback System**

## 1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | Yes |
| Alumni    | Yes |
| Parents   | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

## Feedback Obtained

Feedback sourced from various stakeholders are diligently processed to analyze for scope of fruitful modifications. Here, the various stakeholders include students teachers, alumni, parents and staff. The feedback is centered around academic as well as administrative aspect of the college. The scope of feedback encompasses critical areas ranging from curricular aspects to teaching methodologies, learning and evaluation, student-support, infrastructural facilities, governance and management. Each stakeholder is posed with a unique set of questionnaire. The feedback pertaining to teachers covers areas like research, welfare mechanism and incentives. The feedback draws on the experience of the alumni by asking them to elaborate upon the quality of education being imparted in their alma mater, vis-a-vis trading placement prospects. The feedback largely aims to seek suggestion from all stakeholders for constant improvement of the college. At present feedback are being obtained offline, however system for online feedback is under development. The information derived from the meticulous analysis of the feedback obtained helps in evaluating the existing plans and strategy for further improvement. These help in pinpointing and rooting out the issues having detrimental impact on successful execution of plans and policies. Thus the feedback plays the critical role of successfully bridging the gap between expectation and reality.



## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

| Name of the Programme     | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---------------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BA                        | Hindi                    | 108                       | 418                            | 77                |
| <a href="#">View File</a> |                          |                           |                                |                   |

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2019 | 1910  | 301   | 10  | 1   | 30   |

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll                                   | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|--|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 53   | 43  | 13                                | 65                               | 17                         | 6                               |
| <a href="#">View File of ICT Tools and resources</a>         |   |                                   |                                  |                            |                                 |
| <a href="#">View File of E-resources and techniques used</a> |   |                                   |                                  |                            |                                 |

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has adopted various strategies for student mentoring. The first and foremost mentoring is done by our teachers. All our teachers are always ready to interact with students. They guide the students about academic matters, careers as well as personal problems. In all the departments, the students are divided into groups and one of the faculty members becomes mentors for that group. The mentor is assigned the work of solving the problems of the mentees under. The departments of psychology provide personal assistance to the students on psychological matters. There exists a careers counseling cell as well as a placement cell. They work in to acquaint the students with knowledge and skills to achieve their goals. Immense effort is made to make the students successful. The college invites eminent personalities from all fields to give talks and encourage the students.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 2211   | 41                          | 1 : 54                |

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 59                          | 441                     | 18               | 5  | 37                       |

#### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award     | Name of full time teachers receiving awards from state level, national level, international level | Designation         | Name of the award, fellowship, received from Government or recognized bodies |
|-------------------|---|---------------------|--|
| 2020              | Shyama Roy  | Principal           | Remarkable contribution in field of Education in the state of Bihar          |
| 2019              | Veena Kumari  | Professor           | Diverse Dimensions of International Hindi                                    |
| 2019              | Veena Kumari  | Professor           | Sahitya Darshan Samman   |
| 2020              | Reeta Das   | Associate Professor | Hindi sewa samman-2019-20  |
| 2020              | Nandini Mehta   | Associate Professor | Dr. Marshal Award-2020   |
| 2019              | Veena Kuamri  | Professor           | Hindi Gaurav Samman  |
| No file uploaded. |   |                     |  |

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name            | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---------------------------|----------------|----------------|--|---|
| BA                        | BA-II          | Part-II        | 12/12/2019   | 20/02/2020  |
| BA                        | BA-III         | Part-III       | 19/04/2019   | 02/12/2019  |
| <a href="#">View File</a> |                |                |  |   |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal evaluation is done in a informed way continuously. application of internal assessment methods varies form teacher to teacher , subject to subject and course to course . Faculty members use conventional and innovative evaluation methods in order to account for diversity in students needs and abilities.the schedule for class tests , submission of assignment , presentation and educational field trips are notified to the students well in advance by their respective departments .Each department has worked out the details of how the CIE will be carried out her each paper taking can that learning objects of each paper are assignment . It is essential that,during and at the end of a course of study both the teacher and the tough evaluate how for they have succeeded in the attainment of the objectives of teaching and learning . On the basis of performances ,slow and advance learner are distinguished and adequate attentions are gives to slow Lerner while advance learner are mentioned to under so in depth studies launches on various advance topics .

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

J.D. Womens College Patna adhere to the academic calendar and examination schedule of Patliputra University ,Patna with regarded to the conduct of CIA. All the information pertaining to the academic calendar is available on the university website .this information is clearly conveyed to students during the college and department. Orientation program notice and circular about the evaluation process are displayed prominently on the college notice board.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.jdwcpatna.ac.in/aqar/progoutc.pdf>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| MBA            | MBA            | Business Administration  | 18  | 18  | 100             |
| BBM            | BBM            | Business Management      | 54  | 53  | 98              |
| BA-III         | BA             | Hindi                    | 28  | 28  | 100             |
| BA-III         | BA             | English                  | 120   | 109   | 91              |
| B.Sc-III       | BSc            | Mathametics              | 109   | 103   | 94              |
| B.Sc-III       | BSc            | Zoology                  | 86  | 83  | 97              |
| BCA            | BCA            | Computer Application     | 94  | 94  | 100             |
| MCA            | MCA            | Computer Application     | 23  | 23  | 100             |

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.jdwcpatna.ac.in/aqar/sss.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Minor Projects        | 365      | UGC                        | 190100                 | 125000                          |

No file uploaded.

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
| Nil                       | Nil               |      |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| Nil                     | Nil             | Nil             | Nil           | Nil      |
| No file uploaded.       |                 |                 |               |          |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| Nil               | Nil  | Nil          | Nil                  | Nil                | Nil                  |
| No file uploaded. |      |              |                      |                    |                      |

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 2     | 1        | 3             |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department     | Number of PhD's Awarded |
|----------------------------|-------------------------|
| Department of Hindi        | 2                       |
| Department of Philosophy   | 1                       |
| Department of Economics    | 1                       |
| Department of History      | 3                       |
| Department of Home Science | 1                       |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type              | Department                 | Number of Publication | Average Impact Factor (if any) |
|-------------------|----------------------------|-----------------------|--------------------------------|
| National          | Department of Hindi        | 3                     | Nil                            |
| National          | Department of Urdu         | 3                     | Nil                            |
| National          | Department of Home Science | 1                     | Nil                            |
| National          | Department of Philosophy   | 2                     | Nil                            |
| No file uploaded. |                            |                       |                                |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department               | Number of Publication |
|--------------------------|-----------------------|
| Department of Botany     | 1                     |
| Department of Philosophy | 1                     |
| Department of Hindi      | 4                     |

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|---|---|
| Nil                | Nil            | Nil              | Nil                 | 0              | Nil   | Nil   |

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
| Nil                | Nil            | Nil              | Nil                 | Nil     | Nil   | Nil   |

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty           | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 3             | 15       | 1     | Nil   |

No file uploaded.

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities                     | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|--|--|--|
| Traffic Control during Durga Puja festival  | NCC and CTP                                  | 2  | 105  |
| Traffic Control during Durga Puja festival  | NCC and CTP                                  | 4  | 25   |
| Traffic Control during Chhath Puja festival | NCC and CTP                                  | 4  | 20   |
| Road Safety Quiz                            | NCC and CTP                                  | 2  | 65   |
| Human Chain for - Jal Jivan Hariyali        | NCC and CTP                                  | 2  | 60   |

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity    | Award/Recognition | Awarding Bodies                  | Number of students Benefited |
|-------------------------|-------------------|----------------------------------|------------------------------|
| AIDS and Blood Donation | National          | National AIDS control council of | 50                           |

No file uploaded.

## 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity        | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------|---|-----------------------------|--|--|
| AIDS Awareness     | NSS   | AIDS day activity           | 2  | 50   |
| Jal Jivan Hariyali | NSS   | Jal Jivan Hariyali Activity | 3  | 450  |
| Blood Donation     | NSS   | Blood Donation Activity     | 2  | 50   |
| HIV, PPTCT Digital | NSS   | HIV/AIDS awareness program  | 3  | 30   |
| No file uploaded.  |   |                             |  |  |

## 3.5 – Collaborations

## 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|----------|
| Nil                | 0           | Nil                         | 0        |
| No file uploaded.  |             |                             |          |

## 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|----------------------|---|---------------|-------------|-------------|
| Management        | Internship           | COMFED Bihar, Patna   | 01/06/2019    | 30/06/2019  | 4           |
| Management        | Internship           | Canara Bank, Exhibition Road, Patna   | 01/06/2019    | 30/06/2019  | 4           |
| Technology        | Project Training     | IT Hub Govt. of Bihar, Biscoman Tower, Patna                                    | 01/10/2019    | 31/12/2019  | 7           |
| Technology        | Project Training     | Tele-Tech Pvt. Ltd., New Patliputra, Patna                                      | 01/10/2019    | 31/12/2019  | 4           |

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation            | Date of MoU signed | Purpose/Activities   | Number of students/teachers participated under MoUs |
|-------------------------|--------------------|--|---|
| German Language Center  | 22/01/2020         | To promote the Learning of foreign language among the students | Nil   |
| Nalanda Open University | 27/07/2019         | To promote Distance Education                                  | 11  |
| No file uploaded.       |                    |  |   |

#### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 2000000  | 1779628  |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities   | Existing or Newly Added |
|--|-------------------------|
| Seminar halls with ICT facilities  | Existing                |
| Classrooms with LCD facilities   | Existing                |
| Seminar Halls  | Existing                |
| Laboratories   | Existing                |
| Class rooms  | Existing                |
| Campus Area  | Existing                |
| Classrooms with Wi-Fi OR LAN   | Existing                |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Newly Added             |
| Value of the equipment purchased during the year (rs. in lakhs)                          | Newly Added             |

[View File](#)

##### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version        | Year of automation |
|---------------------------|---|----------------|--------------------|
| E-pustakalay              | Fully                                     | Latest version | 2018               |

4.2.2 – Library Services

| Library Service Type | Existing |         | Newly Added |        | Total |         |
|----------------------|----------|---------|-------------|--------|-------|---------|
| Text Books           | 26172    | 6565551 | 375         | 554808 | 26547 | 7120359 |

|                 |      |         |     |        |      |         |
|-----------------|------|---------|-----|--------|------|---------|
| Reference Books | Nil  | Nil     | 253 | 369872 | 253  | 369872  |
| Journals        | 1130 | 658356  | 100 | 171658 | 1230 | 830014  |
| e-Journals      | 16   | 3584548 | 2   | 141192 | 18   | 3725740 |

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

|                     |                    |                                       |                             |
|---------------------|--------------------|---------------------------------------|-----------------------------|
| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
| Nil                 | Nil                | Nil                                   | Nil                         |

No file uploaded.

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 190             | 3            | 3        | 1                | 1                | 2      | 5           | 100                             | 0      |
| Added    | 0               | 0            | 0        | 0                | 0                | 1      | 2           | 0                               | 0      |
| Total    | 190             | 3            | 3        | 1                | 1                | 3      | 7           | 100                             | 0      |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

|  |  |
|--|--|
| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
| Nil  | <a href="#">Nil</a>  |

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

|  |  |  |  |
|--|--|--|--|
| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
| 9500000                                | 9078126  | 9800000                                | 9621105  |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. There are established system and procedures to ensure effectiveness and efficiency while utilizing various facilities - laboratory, library, sports complex, classrooms etc. 2. Various staff committee have been constituted for the same. Initiating with the advisory committee - most important committee with principal as chairman. 3. This committee monitors activities of different



committees in taking decision regarding development of the college. 4.The purchase committee headed by the principal discusses the purchase of required items for college use. After that a unanimous decision is taken for the same. 5.Laboratory equipment's are also purchased after prior approval and scrutiny by the purchase committee. 6.The garden committee constituting of faculty members from Botany background is responsible for the fauna and flora of college. The college has herbal garden and various potted plants. 7.The library committee decided about purchase issue and up gradation of library facilities. Private companies are hired for maintenance of science laboratories. 8.The MNA, MCA, BBM and BCA teachers are well equipped to take care of their computers not requiring outside hands. 9.There are separate set works for maintaining for buying chemicals and other equipment.

<http://www.jdwcpatna.ac.in/aqar/ppolicies.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution   | District Welfare officer | 3                  | 30000            |
| Financial Support from Other Sources |                          |                    |                  |
| a) National                          | Nil                      | Nil                | 0                |
| b) International                     | Nil                      | Nil                | 0                |
| No file uploaded.                    |                          |                    |                  |

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved          |
|---|------------------------|-----------------------------|----------------------------|
| International Yoga Day                    | 21/06/2019             | 100                         | J.D. Womens College, Patna |
| Yoga Shivir                               | 21/07/2019             | 75                          | J.D. Womens College, Patna |
| <a href="#">View File</a>                 |                        |                             |                            |

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme                      | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|---|--|--|--|---------------------------|
| 2019 | Counseling for civil services           | 150  | 150  | Nil  | Nil                       |
| 2019 | Carrier Counseling by Dr. Nandini Mehta | 10   | 10   | 1  | 1                         |

|                   |                                     |    |    |   |   |
|-------------------|-------------------------------------|----|----|---|---|
| 2019              | Carrier Counseling by Dr. Reeta Das | 10 | 10 | 1 | 1 |
| No file uploaded. |                                     |    |    |   |   |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 1                         | 1                              | 3   |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                     |                                 |                           | Off campus                    |                                 |                           |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| Nil                           | Nil                             | Nil                       | Nil                           | Nil                             | Nil                       |
| No file uploaded.             |                                 |                           |                               |                                 |                           |

5.2.2 – Student progression to higher education in percentage during the year

| Year              | Number of students enrolling into higher education | Programme graduated from | Department graduated from  | Name of institution joined  | Name of programme admitted to |
|-------------------|--|--------------------------|--|-----------------------------|-------------------------------|
| 2019              | 267  | Arts                     | History, Sociology, English, Psychology, Hindi, Pol. Sc., Home Sc., Music, etc | J.D. Womens College,, Patna | M.A.                          |
| 2019              | 14   | BBA, BA, B.Sc.           | Business, Arts and Science   | J.D. Womens College, Patna  | M.B.A.                        |
| 2019              | 20   | BCA, BA, B.Sc.           | Computer Sci., Arts and Science  | J.D. Womens College, Patna  | M.C.A.                        |
| 2019              | 8  | M.B.A. and M.A.          | Business, History, Hindi, Philosophy and Home Sc.                              | J.D. Womens College, Patna  | Ph.D.                         |
| No file uploaded. |  |                          |  |                             |                               |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-------|---|
|-------|---|

|                   |   |
|-------------------|---|
| NET               | 1 |
| No file uploaded. |   |

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity                                  | Level               | Number of Participants |
|---|---------------------|------------------------|
| Inter College Women Kabaddi Tournament    | University          | 126                    |
| India Tourism- "Ek Bharat Swachhh Bharat" | National Level      | 20                     |
| Group Song                                | State Level         | 6                      |
| Savan Mahotsav (Kajri, Chaiti, Samar)     | Institutional Level | 20                     |
| <a href="#">View File</a>                 |                     |                        |

#### 5.3 – Student Participation and Activities

##### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year              | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|-------------------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2020              | Republic Cup            | National               | 1                           | Nil                           | B-74              | Prachi Singh        |
| No file uploaded. |                         |                        |                             |                               |                   |                     |

##### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Institute has a student council constituted with academically strong students as its body. It operates with a sense of responsibility in dealing with the student concerned activities. The Institute also encourages participation of student representatives in various decisions making, academic and administrative committees, this enable them in acquiring better academic environment. Student opinions and suggestions are considered to take measures in view of students perception. Institute puts efforts for the all-round development of a student. Also student members are involved in several Institute and Department level committees with active participation. They are explained below.

Internal Quality Assurance Cell (IQAC): Student representatives are nominated for this cell, who participate in the decisions regarding the quality initiatives of the institute. (Web site) Lady Advisory Committee: The girl students are part of the committee to address issues on women welfare. Student Amenities Committee: The quality and hygiene of the canteen is monitored by student representatives along with the other nominated faculty members. They visit frequently and collect feedback from peers and also continuously monitor the quality and quantity of the food served. LC Committee: Students clubs like Literary club, Music club, Creative arts club, Dramatics club, Photography short film shooting club and Classical dance club are involved in this committee. Class Interaction Committee (CIC): It consists of HOD, faculty handling the particular section and student representatives in each class. They discuss the conduct of class work, delivery of lecture and overall discipline. Based on the minutes of the CIC meeting, action is initiated to improve the academic performance of the class. The National Cadet Corps (NCC) is encouraged in the institute aiming at the development of leadership, character, comradeship, spirit of sportsmanship and the ideal of service, among the youth. NSS is also encouraged in the institute enabling the

student to participate in service activities like organizing blood donation, rural health sanitation, adult education, and environmental awareness camps in the neighbouring areas as a social responsibility. In addition to the above, the students are involved in organizing Technical fest, Cultural fest and National Level Sports fest. Student members of all professional societies and student clubs actively take part in hosting their respective events.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association (registered and functional) contributes significantly to the development of the institution through financial and other support services. The Institute has a registered Alumni Association for building strong bond between alumni and present students. Alumni association registered under the name Jankians. The alumni give support to the students through interaction, guidance and placement. The office headquarters of Jankians. is in the premises of J.D. W. C. Patna. The mission of the Alumni Association is to foster a mutually beneficial relationship between the Institute and its alumni. Alumni meet is arranged in the month of April every year. Objectives of the Alumni association: 1) To encourage and promote close relations between the Institution and its alumni and among the alumni themselves. 2) To promote and encourage friendly relations between all members of the alumni body, an interest in the affairs and well-being of the Institution. 3) To provide and disseminate information regarding their Alma Matter, its graduates, Faculties and students, to the alumni. 4) To initiate and develop programs for the benefit of the alumni. 5) To assist and supporting the efforts of the Institution in obtaining funds for development. 6) To serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution. 7) To guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits useful to society. 8) To organize and co-ordinate reunion activities of the Alumni and let the Alumni acknowledge their gratitude to their Alma Matter. Alumni are included as members in the Board of studies of all departments. They are invited for meetings at the college and they interact with their teachers and express their suggestions on curriculum revision. Few Alumni gave Guest lecturers to the existing students on some contemporary technological developments and career guiding focuses.

5.4.2 – No. of enrolled Alumni:

75

5.4.3 – Alumni contribution during the year (in Rupees) :

27000

5.4.4 – Meetings/activities organized by Alumni Association :

Two meetings are held : 1. 06.11.2019 - To take decision to fix the date of annual alumni meet in Feb-2020. 2. 17.02.2020 - Meeting for reconstitution of alumni association.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

One can see the better practice of decentralization of power and use of participative management style at J.D. Women's college. This has resulted in

enhancing effectiveness and efficiency of different operations relating to, day to day management of college All the stakeholders such as principal, teachers, non teachers staff and students discharge, their responsibilities in such a way to in-charge overall prestige of college . 1. various committees has been formed for example:- a. Academic committee b. Cultural committee c. Library committee d. Purchase committee e. Examination committee f. Advisory committee All these committees has been delegated powers to perform in these respective ares. There recommendation on the basis of consensus are implemented. This is the reason J.D. Women's college has achieved academic excellence and leadership in girls education in Bihar in a short span of time. There is regular interaction of committee members along with H.O.D with principal. Everything is discussed in high level meeting and consensus decision taken. 2. student representative, staff representative and teachers representative play vital role in day to day governance and smooth operation of college they suggest principal for creating and retaining conducive academic environment . Different provisions has been taken by the college such as, a. Complain box. b. Suggestion box. c. Grievance cell . d. Parents - teachers meetings. Thus one can see the best provision of decentralization of power and participative management style of J.D. Women's college . 2. Academic Council, Advisory Committee, Library Committee, Sports Committee, Purchase Committee and Cultural Committee etc. These committees are free to advise college management for its all round development. There is regular interactions of committee members and H.O.D with principal and others authority of college. Everything is discussed in the meeting and consensus decision is taken. Elected college representative and others council members suggest principal for creating and sustaining conclusive academic environment in the college campus. Thus one can see the best practice of participative management and decentralization of power in this college. Statutory and non-statutory committees of our college, in which committee members play active role in the day to day managements in our Institution. Regular meetings and discussions are held. 3. Not only this, weekly meetings of H.O.D of different department under the chairperson are held. In the meetings current accessories relating to day to day management of institution and achieving excellence are thoroughly discussed and views from different stakeholders are solicited. Specific duties has been assigned to committee members power has also been delegated to them for the discharge of their responsibility that the concept of accountability and responsibility always leads to efficiency in the college. The two examples that are evident and visible in the college are 2019-2020 1. Sports committee 2. Cultural committee

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type         | Details  |
|-----------------------|--|
| Admission of Students | The University conducts admission through entrance exam. Students select colleges and based on performance in the entrance exam, they are given an offer letter, document verification, and their admissions are approved by the college online. This procedure applies to all U.G., P.G. and Vocational courses. The Government of Bihar reservation policy is strictly followed and SC, ST and girls student |

of all categories receive full free exemption. The admissions process is transparent, and a category by category list of students chosen on the basis of merit, college choice and subject is posted on the university website. Admission under the sports quota and based on merit and are made in accordance with the sports committees guidelines.

Industry Interaction / Collaboration

Technological innovation are taking place in all walks of life. It has changed the way of life and the way to work and earn. Accordingly the change are taking place in every economic activities at the global level. As per requirement of industries and commerce, our college has modified course curriculum that can suit the industries. For this purposes measures taken by the college are:-

1. Departments are encouraged to develop frequent programs, arrange workshops, and other academic activity that are industry friendly.
2. Experts from emerging areas of business are invited to deliver lectures and motivate students.
3. Industrial tour is organized by the departments at regular intervals.
4. Top executives of various industries are invited by the college placement cell for the purposes of girls-guidance and practical knowledge.

Human Resource Management

The Proverb that health is wealth and sound mind depends on sound body. Most of the people are stressed during Covid-19 and post-covid situation for the better development and management of the human resources of college the following facilities are available.

1. Regular yoga classes for teaching and non-teaching staffs to tone up our mind and soul.
2. Regular training of judo and karate for self-defense of the students
3. Well-equipped gymnasium for physical exercise of all stake holders of the college
4. All indoor outdoor games facilities are available
5. A well organised and well managed separate cell for game and sports. Skilled trainer are available.

Research and Development

1. J.D. Women's College, Patna is ideal college in Bihar where teaching and research skills are being developed concurrently.
2. Publication of annual college magazine "Deepti" However due to Covid-19, it was not published 2019.



3. Minor Research Projects are done by the teachers ?Guidance to research Scholars for Ph.D degree. 4. Library, ICT and Physical Infrastructure/Instrumentation. Significant initiatives has been taken by library advisory committee to reder the library user friendly and these include. 1.Fully automation 2.Develop e-Library 3.Classification, cataloging and automation of library. 4.Membership to INF/DELNET 5.Purchase of latest book, subscription of Journals and magazines(N-List) 6.Broadband internet facility and wi-fi connectivity. 7.Making provision of student-teacher reading Hall. 8.Exclusive Library for vocational courses 9.Usage of smart boards

Curriculum Development

In today's knowledge economy curriculum development play very important role. On the basics of curriculum institution try to full fill the changing needs of economy and enhancing the skill set of students for their better employ-ability this is a regular process in university. In the above process committee is constituent by our university and several faculty members of our college are involved in course restructuring and revision. B.S.E.B. and boards of studies at University level have the responsibility to complete the task related to Curriculum Development. Faculty members depending on their specializations and expertise re assigned the task of curriculum development. Principal of the college looks into overall academic growth and quality improvement.

Teaching and Learning

There is conducive environment in the campus of our college. the specific features of teaching and learning environment are noted below.

- a.Faculties members are well qualified experienced and dedicated to this task.
- b.A detailed future plane of action is established at the start of the academic session .in this meeting all the department heads and principal remain present. c.Teaching methodology adopted by the teachers are interactive. d.Teachers and students have access to well equipped library having important text books, reference books, news papers, and magazines.

e. There are valuable, rare and latest collection of books in the college library of all subjects, which are taught in the college. f. Provision of smart class are available for vocational courses. g. Tutorial classes brief and remedial classes is assigned for students. h. Teachers employ a variety of instructional methods including utilization of I.C.T tools models, charts and laboratories. i. Our professors participate also in the different components of teaching and learning at the university level. j. Teachers try their best to transmit knowledge and contents to student according to their capability skills and living conditions. k. Debate, discussion, speech, essay competition, quiz program and seminars are the regular features of our college. l. Interaction between prominent speakers having expertise in particular field such as science, industry, trade and commerce are invited by the college. m. Well established alumni is available in our college. n. Regular feedback is taken from the students at the level of department and corrective action is taken accordingly. o. Our aim is not just to teach but to make responsible citizen and good human-being.

**Examination and Evaluation**

1. Introduction of C.B.S.E in the post graduate programme provided best opportunity to examination and evaluation system, transparent, fair and merit-based. 2. Lessons, Learn in theory and practical classes assignment done by students, participation are in debate, discussion, and presentation are important component for assessing students knowledge. 3. In addition students are evaluated in the class room through contentious interaction regularity, punctuality and class discipline. 4. Within the continues of the university rules college makes every efforts in insure that the evaluation process reliable fair and accountable. 5. In professional (vocational) courses such as M.B.A, M.C.A, B.C.A there is provision of semester system. In each semester students are evaluated through theoretical examination and internal assessment marks, given by faculty members. 6. Internal assessments marks



only depends on performance of students in the class attendants, participations in case discussion paper presentation and role playing.

7. Covid-19 pandemic has created description in every activates of life. To overcome the problems are arranging classes on live.

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area             | Details  |
|-------------------------------|--|
| Planning and Development      | will be introduced in the following academic session(2019-20)  |
| Administration                | MIS installed and working properly   |
| Finance and Accounts          | Financial and Account information is maintained by MIS   |
| Student Admission and Support | <p>At the request of the governor's secretariat, Bihar admission at the U.G and P.G levels in both conventional and vocational professional courses are made at the university level. For admissions applications are accepted online, and the selection list is also posted online after it has been reviewed. A link to the college is also provided, we assess the number of applications submitted for each courses at the college, as as the number of students selected based on the number of choices each students has exercised / enlisted and performance in entrance test in the subjects / courses that he/she wishes to yourself, via the link. All of the data is downloaded and saved. It assists us in assessing the popularity/states of certain courses as well as planning future tactics for development. Because each of students is needed to submit their data such as parents name, category, qualification, email, contact no. and so on. Full information about the student is saved and may be accessed as and when required.</p> |
| Examination                   | <p>Examination forms are also filled online. The university provides a link to the college and the college authorities after proper verification give approval. From thus, we get the list of appearing students. All information pertaining to examinations are provided online. Results of the examinations are also given online.</p>   |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year              | Name of Teacher | Name of conference/<br>workshop attended<br>for which financial<br>support provided | Name of the<br>professional body for<br>which membership<br>fee is provided | Amount of support |
|-------------------|-----------------|---|---|-------------------|
| Nil               | Nil             | Nil   | Nil   | Nil               |
| No file uploaded. |                 |   |   |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year              | Title of the<br>professional<br>development<br>programme<br>organised for<br>teaching staff | Title of the<br>administrative<br>training<br>programme<br>organised for<br>non-teaching<br>staff | From date | To Date | Number of<br>participants<br>(Teaching<br>staff) | Number of<br>participants<br>(non-teaching<br>staff) |
|-------------------|---|---|-----------|---------|--|--|
| Nil               | Nil   | Nil   | Nil       | Nil     | Nil  | Nil  |
| No file uploaded. |   |   |           |         |  |  |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the<br>professional<br>development<br>programme | Number of teachers<br>who attended | From Date  | To date    | Duration |
|--|------------------------------------|------------|------------|----------|
| FDP  | 1                                  | 07/05/2020 | 20/05/2020 | 13       |
| No file uploaded.  |                                    |            |            |          |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| 5         | 5         | Nil          | Nil       |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students                               |
|----------|--------------|--|
| GPF      | GPF          | Poor girls fund and full exemption fee |

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The income and expenditure are closely monitored by (Bursar-income) bursar (expenditure) and the accountant head by the principal. Proposal for college are approved by development cum building committee and proposal pertaining to purchases are approved by the purchases committee of the college. All the financial rules and regulations are properly followed. Audits of all accounts including Vocational/Professional departments are carried out. In addition to it, external audit by the university has been done comprehensively. In case of salary and development grants, the college prepares budget for the forthcoming year and sends it to the university. It is duty approved by the syndicate at the university level and sent to the Education Dept. Of Bihar Govt. The state

government after scrutiny and approved sends the budget of all Universities of Bihar to the Bihar Legislative Assembly, where it is passed and thereafter, grants are released by the state government.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| Nil  | 0                             | Nil     |
| No file uploaded.  |                               |         |

6.4.3 – Total corpus fund generated

|   |
|---|
| 0 |
|---|

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |                        |
|----------------|----------|--------|----------|------------------------|
|                | Yes/No   | Agency | Yes/No   | Authority              |
| Academic       | No       | Nil    | Yes      | College Administration |
| Administrative | No       | Nil    | Yes      | College Administration |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

|   |
|---|
| 1. Parent-teacher meet at regular interval. 2. Parents counselling for better up-bringing of their girls child. 3. Association always advises for better development of college faculties and students. |
|---|

6.5.3 – Development programmes for support staff (at least three)

|   |
|---|
| 1. Computer training for offices purposes. 2. Administrative Skills. 3. Conductive environment for self up gradation. 4. Stress Management program (yoga) |
|---|

6.5.4 – Post Accreditation initiative(s) (mention at least three)

|  |
|--|
| 1. Implementation of CBCS in post graduate courses . 2. Development of software for obtaining online feedback form students, teachers, alumni, parents etc. 3. Awareness and training to faculties and supporting staff for better implementation of new education policy. |
|--|

6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF                | No  |
| c)ISO certification                    | No  |
| d)NBA or any other quality audit       | No  |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|------------------------------------|-------------------------|---------------|-------------|------------------------|
| 2019 | Seminar was orgaised by History    | 25/11/2019              | 25/11/2019    | 25/11/2019  | 300                    |

|                   |  |            |            |            |     |
|-------------------|--|------------|------------|------------|-----|
|                   | department on the Eve of 150th birth anniversary of Mahatma Gandhi |            |            |            |     |
| 2019              | Green Initiatives Jal Jiwan Hariyali of State Govt.                | 05/06/2019 | 05/06/2019 | 01/12/2019 | 400 |
| 2019              | Webinar on Spine Health organised by IQAC.                         | 30/05/2019 | 30/05/2019 | 30/05/2019 | 155 |
| No file uploaded. |  |            |            |            |     |

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme                         | Period from | Period To  | Number of Participants |      |
|--|-------------|------------|------------------------|------|
|  |             |            | Female                 | Male |
| Gap-shap -Ek Saarthak Samwaad on Gender issues | 09/01/2020  | 09/01/2020 | 94                     | 10   |
| Women empowerment talk                         | 12/02/2020  | 12/02/2020 | 100                    | 6    |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

#### Percentage of power requirement of the University met by the renewable energy sources

Environmental Consciousness and sustainability are core agenda of the College. Its heritage campus serves as a laboratory for both observation and practices. The College, with its green cover and natural day lighting is in the forefront of maintaining a green and sustainable campus. It is committed to the optimization of its available material and human resources and inculcation of a life-style that promotes conservation of energy and other natural resources. The College conducts its campus and its facilities to ensure environmental consciousness and sustainability. As the College is highly aware of its responsibility to the student community, to the society, to the nation and environment, the College conducts Plantation activities. It has also been actively participating in the State Government's Jal Jivan Hariyali programmes. As a responsible institution, College had been active in creating awareness on our environment through conducting various webinars/activities on World Environment Day, which instills a love for nature and a desire to conserve energy in students. Restricting the use of plastics, selling plants to the public and planting saplings etc are initiatives that motivate the students to protect the environment. Students have become more and more conscious of their environment. They take every opportunity to preserve nature. The College has taken a major step towards alternative energy by harnessing solar energy, a

major renewable energy resource. There are solar panels installed in the College. The solar panels are used for lighting the College and the hostels. Further, College uses LED bulbs in the entire College for conservation of energy.

#### 7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities  | Yes/No | Number of beneficiaries |
|--|--------|-------------------------|
| Physical facilities                                      | Yes    | 5                       |
| Provision for lift                                       | Yes    | 10                      |
| Ramp/Rails   | Yes    | 8                       |
| Braille Software/facilities                              | No     | Nil                     |
| Rest Rooms   | Yes    | 10                      |
| Scribes for examination                                  | No     | Nil                     |
| Special skill development for differently abled students | Yes    | 5                       |

#### 7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date       | Duration | Name of initiative                      | Issues addressed  | Number of participating students and staff |
|------|--|--|------------|----------|---|---|--|
| 2019 | 10   | 10   | 04/10/2019 | 2        | Goods distribution in flooded slum area | Health awareness, Environmental awareness, skill development, creating consciousness about national identity and symbol | 800  |

[View File](#)

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title                      | Date of publication | Follow up(max 100 words)   |
|----------------------------|---------------------|--|
| Punctuality and Regularity | 16/08/2019          | As per university rule, 75 attendance of all the classes held in the respective departments is |

|                                      |            |   |
|--------------------------------------|------------|---|
|                                      |            | mandatory to appear in the university examination of the year and teachers are very punctual and sincerer towards their profession                          |
| Prohibition of Ragging in the campus | 12/08/2019 | Ragging is a criminal offence. Any student found guilty of ragging will face stringent legal and / or punitive action as per UGC and university guidelines. |
| Plastic Free Campus                  | 13/08/2019 | Use of single use plastic in the campus is prohibited   |
| Prohibition of Communication Device  | 14/08/2019 | Use of mobile phone is restricted in the classroom they can only use mobile in mobile free zone provided by the college.                                    |

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity   | Duration From | Duration To | Number of participants |
|--|---------------|-------------|------------------------|
| Gandhi Jayanti Programme, Yoga day Programme, Skill day event, Yuva Diwas event, National webinar on Biodiversity conservation Sanskar rally | 01/06/2019    | 31/05/2020  | 500                    |
| <a href="#">View File</a>  |               |             |                        |

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

|  |
|--|
| 1.Eco-nursery                            |
| 2.Solar lighting and solar water heating |
| 3.Installation of LED bulbs              |
| 4. Plastic Free Campus                   |
| 5. Plantation                            |
| 7. Vermicompost                          |
| 8. Bio-gas Plant                         |
| 9. Use of air purifiers                  |

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

Subsequent to Accreditation in 2018, the College announced these two practices as Best Practices to be pursued and developed over five years. Since then, they have been followed with passionate rigour, energy and enthusiasm. These two

practices in 2019-2020, continued to encourage awareness and practices of sustainable development within a holistic vision of the environment and its relation to society. 1.Creating sense of self defense and promote women empowerment, the College has Nirbhaya Brigade and NCC focusing on self-defense Training Programme and Contributing to Nation Building. This is helping the student in their confidence building and promoting better outlook. 2.Regular social works to serve society and create a sense of responsibilities among stakeholders. NCC of our college has actively contributed in Traffic control duties during Festivals. It has participated in Fit India Movement and Human chain for jal jivan hariyali too. Social activities like Blood donation, Flood relief activities are performed consistently through the NSS wing of our College.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.jdwcpatna.ac.in/agar/bestprac.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college has provided tremendous thrust and priority to its programme of green college, clean college-an area distinctive to its vision Colleges is working to subjects which would help the students to understand and work in the field of environmental conservation. So many programmes for Natural resources conservation and environmental humanities like webinars on biodiversity conservation , No plastic day event, Vermi compost etc are examples of programs which empower young people to innovate and implement eco-friendly strategies. Through various plantation activities ,use of air purifier machine, developing econursery and so many activities college is contributing towards its role to make campus eco-friendly. New buildings in college campuses are constructed in accordance to sustainability principles and methods. passive lighting are used.. The dorms have some solar panels as an environmentally friendly measure. -Transportation is responsible for approx 27 of all the greenhouse emissions in US, according to EPA. We This amount reduced by college campuses encouraging vehicles which have low or zero emissions. Walking and cycling/ public transportation around campuses are encouraged. -Colleges need a lot of energy to run their services. One of the green initiatives of our college campus is using sustainable energy to supplement energy needs. Solar panels, Bio-gas Plant projects are an investment which would pay off in time.Use of LED lights helps to lower the energy consumption. -Rain water Harvesting. Provision has been made in such a way that rain water from the terrace of buildings is collected through drain pipes into Rain Water Harvesting pits provided in the ground. The pit is constructed with the layers of pebbles and stone chips to allow the water to percolate to the ground.Rainwater from the buildings of the Institution is collected in the chamber existing near bore wells through the layers of pebble and stone chips. There is sump through recharge pit which is further filtered through stone chips and pebbles bed for its for its further reuse, to collect rain water. Our efforts are on for saving rain water and using it. We have A green campus project with a composting project i.e Vermi compost . This program involves composting the waste from the dining and kitchen service of hostel.

Provide the weblink of the institution

<http://www.jdwcpatna.ac.in/agar/instperform.pdf>

### 8.Future Plans of Actions for Next Academic Year

The college has planned to further strengthen the academic administration in the coming session along with focus to provide holistic education to our students. The college plans to lay emphasis to the enhance participation of the students in sports at national and international level. The up-gradation of the college canteen is planned and separate sitting arrangement will be provided for teachers and students. Formation of another herbal garden in the campus as well as intensifying plantation medicinal plants and trees. The college also wants to will organised collaborated workshops, seminar, conferences on emerging trends in different disciplines, contemporaneity issues, social issues and issues related to professional ethics. Faculty development program and student development program on emerging trends on various disciplines will be encouraged. To intensify extension and outreach activities for social cause and awareness planes were made for large masses. To work towards skill development and enhancing professional identities of our students through collaboration of various organisation providing online/offline program will be conducted. Some more programs will be managed - 1. To sign more MOUs to conduct FDP and SAP. 2. To organise maximum health camps through NSS. 3. To insure maximum number of Placements. 4. To organise vaccination camps. 5. To increase number of vocational and professional courses such as Library Science, Yoga Courses, B.Sc-IT, B.Ed. and Commerce. 6. Lastly Covid-19 protocol related hygiene rules will be mandatory in the future academic session.